



**MONITORING REPORT OF
SMALL SCALE COMMERCIAL LAYER POULTRY
PROJECT, ZINDAJAN DISTRICT OF HERAT
PROVINCE**

Afghan Development Association

Taking Pride in Development & Rebuilding of
Afghanistan; Where We Put People First”



Monitoring Mission Conducted By:
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Introduction

The Afghan Development Association (ADA), M&E and Internal Audit Unit planned to monitor all ongoing projects across the target provinces during 2015 on quarterly bases or at least at initial and final stages. According to this plan, a monitoring mission had been carried out to monitor the Small Scale Commercial Layer Poultry Project, which is being implemented in Zindajan district of Herat province. The project is started on 10th December 2014 and will be completed on 10th June 2016.

Monitoring Team

The monitoring team was consisted of the following staff:

- Mr. A. Malik Rahmani, Monitoring, Evaluation and Internal Audit Unit Head
- Dr. Shafiqullah Tanha, Agriculture and Livestock Sector Manager

Objectives of the Mission

The main objectives of the mission was to observe the progress of coops construction of small scale commercial layer poultry project and monitor the technical training of beneficiaries' classes/groups which was in progress in Zindajan district of Herat province.

Methodology of Monitoring

The following steps were followed during the monitoring mission:

- Desk study (review of relevant documents)
- Site observation
- Conducted individual interviews with project staff, beneficiaries and stakeholders

Summary of the Mission

Afghan Development Association (ADA) has been implementing two Small Scale Commercial Broiler and Layer Poultry Projects at Guzara and Zindajan districts of Herat province

The mission started from Kabul to Herat on 08th June 2015 to monitor both Small Scale commercial Broiler and Layer Poultry Projects in the above said districts. According to the M&E plan, a meeting has been held with provincial manager and poultry trainers at Herat office, the objectives of the mission and plan for the next day shared with staff; while, the second objective of the mission was to know about the current progress of both poultry projects accordingly.

Meeting with project manager and project staff:

The monitoring team held a joint meeting with Zindajan poultry project technical staff (provincial manager and trainers) at ADA Zindajan office. According to the information presented by the Project Manager and Trainers; the project was going on according to the proposed action plan, project staff members were recruited, other required facilities for the operations of office were provided and coordination meetings with DDA, DG, community elders, relevant district agriculture manager and NHLP have been held on regular bases.

During the meeting the Small Scale Commercial Layer Poultry Project Manager mentioned that poultry staff has successfully achieved and completed the following main activities so far:

- Five villages were selected through consultation and close coordination of District Agriculture Department, District Governor, DDA and NHLP Representatives at Zindajan district during the baseline survey.
- The baseline survey conducted in five villages namely, 1) Maliki Ha, 2) Lunggar, 3) Qala-e-Now, 4) Khwaja Ha and 5) Qala-e-Rag. The poultry trainers surveyed a total no. Of 355 families/household according to the beneficiary selection criteria.
- Based on the beneficiary selection criteria of NHLP, 50 eligible beneficiaries were selected out of the total 355-surveyed household in five selected villages (10 beneficiaries per village).
- The poultry trainers divided the selected 50 eligible women in five classes/groups. Each class/group was made of 10 women participants.

- The poultry trainers also selected village group leaders (VGL) as per VGL selection criteria of NHLP for the management and supervision of class/group students. Each class/group has one VGL.
- The training of trainers (ToT) has been conducted by NHLP master trainer for the poultry project staff (manager and trainers) for a period of one week. During the ToT training the NHLP master trainer has also distributed poultry training manual and other necessary materials to the project staff.
- ADA poultry trainers conducted and replicated a three month technical training (same training contents were taught, which were received during the ToT) to the selected beneficiaries at five selected villages of Zindajan district. The training is expected to be completed on 25th July 2015.

The main problem, which was discussed during the meeting, was the change of beneficiaries as some of the beneficiaries were not agreeing to the beneficiaries' criteria and as a result they were dropped. This happened mainly in the month of May 2015. According to the project manager and trainer statement, approximately 50% of the selected beneficiaries were dropped out and replaced with the new ones during the last month of project implementation, a good example can be Malakiha village in which all the selected 10 beneficiaries were replaced.

Project Introduction:

Project Name	Small Scale Commercial Layer Poultry Project (SSCLPP)
Project Location	Zindajan district of Herat province
Project Sector	Agriculture and Livestock
Source of Funding	Ministry of Agriculture, Irrigation and Livestock (MAIL)/NHLP and World Bank)
Approved Budget	US\$ 167,986 = AFN 9,780,196
Start Date	10 th December 2014
End Date	10 th June 2016

Project Progress:

Planned Activities	Activities completed	Remark
Project staff recruitment (first month)	Project Manager, logistic officer and trainers were appointed for the implementation of poultry project (SSCLPP).	One manager (male), a logistic officer (male) Two trainers (female)
Orientation of project staff with project objectives, outputs and activities (first month)	Conducted project orientation to poultry project staff	
Base line survey: IP will conduct base line survey for the selection of deserving beneficiaries and will select the beneficiaries according to the given criteria provided by NHLP poultry section (first and second months)	Baseline survey was completed in five villages; a total of 355 women were surveyed, in which 50 eligible beneficiaries' selected (10 beneficiaries per villages) according to the set criteria by NHLP.	The survey was completed with the support of DG, DDA, NHLP and district agriculture manager.

Training of Trainers (TOT) for poultry Trainer (Third month)	The ToT training was conducted for staff with one-month delay due to some concerns at DAIL/NHLP Herat.	The ToT was conducted by NHLP in the month of April.
Beneficiary Training: The IP will train 50 selected women farmers in small scale commercial broiler poultry production project for a period of three months in the mentioned district on the agreed subjects (4,5,6 months). The IP will establish 5 producer group in the target community (10 beneficiary / group)	According to the beneficiary technical training plan, a total of 50 selected women (beneficiaries) were under training. Five village group leaders (VGL) established, one group per village, each group contains 10 beneficiaries accordingly.	The training was going on for four days a week and one hour per day for all five-group individuals. The percentage of absenteeism in some classes was 20%-30%.
The IP will give coop design for 100 layer model and beneficiary will construct the coops as their contribution (4,5,6 months)	Construction of coops was going on according to the NHLP design. 60 - 70% of construction activities completed	5% of beneficiaries did not start the coops construction activities. They promised that they will start the construction of coops ASAP and will be completed no later than 20 th June 2015.
The IP will procure and distribute the 100 model layer poultry package to the selected beneficiaries and will be responsible for poultry inputs quality (6 and 7 month)	N/A	Still waiting for the pullets to be distributed to the selected no. of beneficiaries.
The IP staff will continue the follow up of poultry sub project activities until the end date	N/A	
The IP will provide vehicle and other necessary facilities (stationary /equipment's and office accommodation) for the female trainers to conduct the poultry training and follow up the selected beneficiaries in target area.	ADA provided vehicle and other facilities to trainers for the project required activities and staff in order to carry on the follow up of the project.	
The IP is responsible for the financial management and the procurement of all goods and services under this IP contract and will prepare all necessary specification according to the NHLP's procurement rules and will be responsible for timely delivery of goods and services.	ADA promised that the entire budgeted item would be purchased as per NHLP specification.	
The IP will be responsible for poultry healthcare (vaccination and medication) at all stage until the end of this poultry sub project	N/A	ADA gives priority to all contracted terms of the project and meets the requirements of the donor (MAIL/NHLP) until the project completion.
Mortality within two week after distribution will be replaced (100%) by IP within their own money in case of more than 5%(up to 5% acceptable) of bird mortality occur after 2 weeks starting from the date of distribution the IP will immediately take action to replace these birds without additional funding	N/A	

The IP will facilitate NHLP /MAIL field mission team (during any survey, assessment or supervision practices).	There was good coordination between ADA and NHLP staff at field level.	
The IP will make linkage between beneficiaries and VFUs as service providers to take care of bird's health in the form of vaccination and medication in following cycles.	N/A	
Monitoring on regular base	Based on ADA rules, it is a continuous process.	
Reporting to NHLP on monthly base	ADA submitted all planned reports to NHLP on time.	

Percentage of work completed, so far: (30%) of the project activities were completed

Project Beneficiaries:

Beneficiary	Male	Female	Total	Remarks
Direct	2	52	54	4 staff and 50 trainees

General Check List:

Project staff hired?	Yes, technical and support staff were appointed
Project staff present in the site?	Yes, the staff was present at field office
Equipment/Material available?	Yes, necessary equipment and materials were available
Working relationship between community & staff	Relationship of communities with ADA staff is very good. Communities' support with project staff looks satisfactory. Community elders had effective role in identification and selection of the targeted beneficiaries.
Community participation and contribution	Community participation during the project implementation was sufficient, especially, during the trainees' identification and selection process. The communities at Zindajan district of Herat contributed the training venues and location.
Working relationship with other stakeholders (Local Government, UN Agencies and NGOs)	The working relationship of ADA staff with other stakeholders (NGOs) and governmental departments was looked well.

Challenges, problem and weakness

1	The main challenge for the project implementation was replacement of beneficiaries. During the last month (May 2015) 50% of the beneficiaries were replaced.
2	Some of the locations for the construction of coops were not suitable because the coops were constructed next to and/or very near to the living rooms or even due to less space for the coops construction in the targeted district.
3	Wire mesh for coops completion is important but still the wire mesh was not distributed to the selected beneficiaries in Guzara district of Herat.

Recommendation:

1	Follow up of the project activities from head office and regular monitoring will have positive impact on the project sustainability and on time completion.
2	The construction activities should be strictly followed-up by project manager and trainers on regular bases in order to complete the coops construction and deliver the poultry package to beneficiaries.
3	If the wire mesh provided to the beneficiaries during the start of construction activities of coops, the construction activities will be speeded up accordingly.

Monitoring Mission Pictures

